



**BOARD OF VARIANCE APPLICATION**

File No. \_\_\_\_\_  
(for office use - to be assigned)

**1) I/We hereby make application, as per Section 901 *Local Government Act* relative to the following bylaw:**

\_\_\_\_\_  
*Enter name of City of Langley Bylaw or "building with non-conforming use" (Please consult with City staff if your require help)*

**2) REGISTERED OWNER(S)** (If applicant is not the registered owner, EITHER complete the following and attach an executed **Agent's** form OR indicate the name of the future owner and attach a copy of the purchase agreement)

Name(s): \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone: \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

**3) APPLICANT**

Name \_\_\_\_\_

Contact \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

Office \_\_\_\_\_

Fax \_\_\_\_\_

Cellular \_\_\_\_\_

E-mail \_\_\_\_\_

**4) PROPERTY – Please list ALL properties involved (If insufficient space, please attach separate sheet)**

Civic Address \_\_\_\_\_

Legal Description \_\_\_\_\_

P.I.D.: \_\_\_\_\_

FOLIO: \_\_\_\_\_

LOT # \_\_\_\_\_

DISTRICT LOT: \_\_\_\_\_

PLAN # \_\_\_\_\_

**5) State application request including the relevant bylaw sections** (Please consult with City staff if your require help):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT INITIALS \_\_\_\_\_

**ATTACHMENTS:** (PLEASE ENSURE THAT THE FOLLOWING DOCUMENTS ACCOMPANY YOUR APPLICATION):

- a written statement, signed by the property owner, setting out in detail the grounds upon which the Application is based and the relief sought
- Agent's Authorization Form; if the Application is submitted by an agent, written authorization from the owner must accompany the Application;
- Two complete set of construction drawings for presentation at the Board hearing, plus one copy of each relevant page of the construction drawings reduced to 11" X 17" size for circulation to the Board members before the hearing; and
- A site survey plan, by BC land Surveyor detailing the proposed development with siting distances from the respective property lines, as well as the location of all existing structures on the property with the sitting distances from the respective property lines. The requirement for a site survey plan may be waived by the Director of Development Services and Economic Development where the nature of the Application makes such a requirement unnecessary.
- Application Fee: \$250

I/We have attached to this application the attachments required as noted on **Page 2** of this form, along with the required application fee, and hereby agree to submit further information deemed necessary for processing this application. Further, I hereby agree that all information, including personal information, contained on this document may be made available to the public.

**NOTICE OF COLLECTION OF PERSONAL INFORMATION**

*Personal information collected on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the Local Government Act and the City's bylaws.*

*If you have any questions about this collection, contact:  
The Freedom of Information Coordinator, City of Langley  
20399 Douglas Cr., Langley, BC V3A 4B3*

I/We hereby declare that all the above statements and the statements contained in all the exhibits attached hereto are to the best of my/our belief true and correct in all aspects.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED\*\***

FOR OFFICE USE ONLY FORM

**Date Stamp:**

**RECEIVED BY:** \_\_\_\_\_

APPLICANT INITIALS \_\_\_\_\_