



City of Langley

**20399 Douglas Crescent
Langley, BC V3A 4B3**

Attention: Director of Corporate Services
Phone: 604-514-2806 Fax: 604-530-4371

COMMUNITY GRANT APPLICATION FORM

IMPORTANT: The deadline for the 2019 Community Grant Applications is December 15, 2018.

IDENTIFICATION:

NAME OF ORGANIZATION:		
Contact Person:	Home Phone:	Business Phone:
Mailing Address:		
Email Address:		

ORGANIZATION INFORMATION:

Organization Goals, Objectives & Activities:
Service provided to the Community:
A brief profile and history of the organization and its accomplishments. <i>(You may include a one page attachment with this information)</i>

GRANT REQUEST:

Amount of request \$	Proposed allocation of funding – Detailed budget for Project or Capital Expenditure (<i>You may include a one page attachment with this information</i>)
In-kind services (support) from the City (<i>please include description</i>) \$	

Purpose of the Grant (<i>You may include a one page attachment with this information</i>)

Benefits to Community resulting from grant or City goals and objectives that will be met, if the grant is approved (<i>You may include a one page attachment with this information</i>)	Current financial support or sponsorship from others in the community; (<i>You may include a one page attachment with this information</i>)
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CHECKLIST OF ADDITIONAL REQUIRED DOCUMENTS:

- Most recent set of annual financial statements
- Minutes of most recent AGM
- List of Executive Members (positions held, address and contact numbers)
- Registered society status (if applicable)

For newly formed groups, a current budget will be sufficient in place of providing financial statements.

Date

Signature