



BUSINESS LICENSE APPLICATION FORM

City of Langley 20399 Douglas Crescent, Langley, B.C. V3A 4B3
Phone: 604.514-2804 Fax: 604-514-2322

(SHADED AREAS FOR OFFICE USE ONLY)

Business License Application Fee: _____ S.I.C Category _____ BLA No. _____

Planning Approval Fire Dept. Approval Building Approval Health Approval

Type of Application: New Application or Change of Address or Change of Owner or Change of Name
(PICK ONE ONLY)

BUSINESS INFORMATION

Business Name: _____ Company Name: _____

Business Address (Location): _____ Unit #: _____

Mailing Address: _____ City: _____

Province: _____ Postal Code: _____ TQ # (For Construction Trades Only): _____

Phone # _____ Cell: _____ Fax: _____

Email: _____

Emergency Contact Name: _____ Phone #: _____

Please enter a precise Description of your business: _____

Opening Date: _____ No. Of Employees: _____ Area of the Premises: _____ sq. ft.

BUSINESS OWNER & APPLICANT INFORMATION

Owner's Name: _____ Phone _____

Mailing Address: _____ City: _____

Province: _____ Postal Code: _____

BUSINESS PREMISE INFORMATION

Is this a home base business? No Yes

Are you doing any building alteration? No Yes (If yes, Building Permit # _____)
A building permit is required before commencing alterations or renovations.

Are you installing a new sign, changing the copy of an existing sign? Yes No
(A sign permit is required for new sign installation or change of copy on the existing sign)

For Rental Apartment Buildings Manager Only

No. of Rental Units: _____ Manager's Name: _____ Phone: _____

Is this a Crime Free Multi Housing: No Yes (Provide Copy of the Certificate)

DECLARATION

I hereby make an application for a Business License Application in accordance with the information stated above and declare that the information provided is complete. I further agree to comply with all bylaws and laws now in force or which hereafter may come into force in the City of Langley. Fees for this application are payable at the time of application and understand that I cannot operate or open my business without first obtaining a valid business license. I understand that payment of Business License application fee does not guarantee the issuance of a License. A License can only be issued once in compliance with all applicable bylaws and regulations. Once issued, the License is to be prominently displayed on my premises.

Signature: _____ Print Name: _____

Date: _____

NOTE: OWNER MUST ARRANGE FOR A CITY INSPECTION UPON APPLICATION