
	<p style="text-align: center;">CITY OF LANGLEY <i>"The Place to Be!"</i></p> <p style="text-align: center;">FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY</p> <p style="text-align: center;">REQUEST FORM FOR ACCESS TO RECORDS</p>	
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Name of public body to which you are directing your request: City of Langley

<p>Your Name: _____</p> <p>Your Complete Address: _____</p> <p>Day Phone Number: _____ Fax Number: _____</p> <p>Details of Information Requested: (Please be as specific as possible. Attach a separate sheet if the space below is not sufficient).</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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<p>Are you requesting access to another person's personal information: Yes or No</p> <p>If so please attach either a) that person's signed consent for disclosure or b) proof of authority to act on that person's behalf</p> <p>Preferred Method of Access to Records: Examine Original or Receive Copy</p> <p>Date Signed : (Year/Month/Day) _____</p> <p>Your signature: _____</p>

You may make a request for access to records without using this form, provided you do so in writing. Personal information contained in the this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of responding to your request.

Date Received: _____